

Minutes
Undergraduate Academic Affairs Subcommittee
April 11, 2019

Members in Attendance: M. Allen, D. Barbeau, G. Barker, M. Bultas, E. Carnaghan, R. Cole, S. Cooper-Sadlo, S. Jayaram, J. Glassman, J. Haugen, D. Pike, S. Steadman, K. Thatcher, N. Westhus, and R. Wood

Guest in Attendance: None

Call to Order: R. Wood called the meeting to order at 9:02 am.

Approval of Minutes from the March 28, 2019 Meeting: Minutes from the March 28, 2019 meeting were unanimously approved, once the typos of way in changed to weigh in, down to done in the Program Closure Form and meet to met in Zero to one Credit Hour courses.

SGA Proposal – Registration Sequence: - Question Disability Students which one get priority registration? Jay advised only students with accommodations with explicit accommodation. Question was how do they get that accommodation - regarding the Disability explicit accommodation, not early, they register with Disability Services. Students need to advocate for themselves, they need to talk to Dr. Sullivan. The discussion for Freshman/Sophomore commuter students and priority registration - more issues came about after discussing. Jordan advised it's not just convenience, it might be family obligations, wellness aspect, and nowhere on campus to go between classes. If granted priority registration for commuter students, they would only get 24 hours advance over the other students. Jordan to bring data to the next meeting. The Committee decided to hold off and vote next month. Need to support commuter students better in some way.

Minor Program Change Electrical Engineering and Bioelectrical: - Both were just more of a FYI – discussion of why they were brought to UAAC. Discussion of what is substantive or not – Chairs can take care of it if not substantive. Dr. Wood will look over the forms and if he thinks substantive he will then put on the agenda, if not substantive he will make the decisions. Jay advised that thru Courseleaf this will show up on Curriculum management – we will be able to see if the course changes are substantive or not.

SPS – Computer Information Systems: - This is just a FYI as well.

Waitlist Policy: - Debbie and committee to meet with Jay this afternoon. A proposal was sent to Jay and they will discuss. Debbie to have an update at May meeting.

Registrar Policies:

- Will continue to do research on Audit Policy
- Jay talked to IB People and Cambridge we currently accept both IB credit and Cambridge diploma, it is a little vague on how we accept Cambridge. Jay has a meeting set with

Cambridge to get additional information to educate all of us. Currently we only accept the higher level of IB. Jay try to get someone from IB to come explain.

-Credit by Certification – looking at those who have a credited certificate, giving them some sort of credit – still need to get something proposed and in writing.

-Second Bachelor's Degree – will finish that next year for the current students.

-Courseleaf – Curriculum Management may be delayed due to some ITS resource issues Jay has been having. He is discussing with Courseleaf to try to get us back on schedule. Jay will keep us posted. Gave Jay a sneak peak of Syllabi Management Software. Jay is asking for resources to purchase. This would allow us to ensure everyone meets the requirements the Provost just passed. Jay will keep us posted.

No Registrar Report:

- Nothing to report

Meeting adjourned at 9:57am