



Undergraduate Academic Affairs Sub-Committee Minutes

Thursday, February 8, 2024
DB 406

Members in Attendance: L. Dorsey, G. Barker, L. Burke, E. Gockel-Blessing, E. Crowell, J. Haugen, G. Lopiccolo, D. Manos, L. McLaughlin, J. Nichols, D. Pike, M. Rozier, C. Thomas, M. Toups, S. Tyuse

Absent: J. Helton, J. Rust, S. Steadman

Guest: Jeanne Butler, Molly Schaller, PhD

I. **Approval of Meeting Minutes – January 11, 2024**

- The motion to approve minutes was put forward by Joseph Nichols and seconded by Christopher Thomas. Minutes were approved.

II. **Academic Programs:**

a. **Majors**

- Teaching (CIM 6350) – Molly Schaller, PhD
 - The School of Education has provided a summary document that has been uploaded in the CIM system as well as supporting documents and a proforma with enrollment projections with the grant funding and post grant funding by Dean Ritter.
 - There is evidence in the documents of the commitment and sustainability component of SOE once the grant funding is gone.
 - The summer coursework has been adjusted to align with the university summer policy.
 - SOE is working collaboratively with SPS on the Core course components and students taking summer courses.
 - Probation and dismissal continuation standards align with university policy.
 - SOE will provide office hours twice a week for school districts. The toughest challenge will be in the beginning with the initial launch of 80 students. The districts are participating in the vetting of the applicants as they are committed to this work.
 - Curriculum is in alignment with the CORE and is in the summary document.

- Students who are unsuccessful in a course will retake the same course vs. an directed study course which works better with the repeat course policy at the university.

Motion to approve: Joseph Nichols and second by Megan Toups. All in favor. This major is moving to CADD and Provost approval. If approved there it will move to the Board.

b. Minor

- Linguistics (CIM 648) – Gary Barker

CAS governing body approved all course work at the CAS Faculty Council meeting on February 1, 2024. Motion to approve: Tony Breitbach, second Joseph Nichols. All in favor. This minor needs CADD and Provost approval only.

III. Old Business: None

IV. Policy Review:

- a. Prerequisite courses -- Tabled.

b. Special Topics

- The updated language is in the 2/1 document. Suggestion -- offer more clarity as to when grade replacement applies – second to last sentence.

c. Policy on Independent and Directed Study Courses

- Dr. Sanchez rewrote the sections on credits. New text sent to committee by Jay Haugen.

Old Text

- Credit assigned for an Independent Study/Research course will be limited to 1-3 credits and will be determined by the faculty sponsor. The number of hours and amount of work required by the Independent Study should be substantially equivalent to the requirements of a course offering the same number of credit hours. At a minimum, students must perform at least 37.5 hours of work per term per credit earned.

○ New Text

Credit assigned for an Independent Study/Research course will be limited to 1-3 credits, as determined by the course's sponsor. The number of clock hours and nature/amount of work required by the Independent Study must comply with the requirements of SLU's [Credit Hour Policy](#).

- The total course limits for UG should not exceed 12 credit hours, which is up from 9 credit hours. This will be revisited at the March meeting.

d. Latin Honors - Tabled

e. Undergraduate Audit

Dr. Lisa Dorsey, Undergraduate Associate Provost, and Chair

- Audit is costly for undergraduate students who audit a course during the regular semester, outside of the 12 -1 8 credits hours. They pay the undergraduate per credit rate. However, most graduate students only pay \$50/hour.
- The request is to move undergraduate students' audit rate to mirror that of graduate students when the course to be audited falls outside of the 12-18 credit hour fall/spring semester tuition. This is more equitable across student's auditing courses.
- Approval of an audit comes from the instructor, not the academic advisor.

- f. Challenge/Proficiency Exams (continuation)
- g. Waitlist (continuation)
- h. Proposal to Eliminate Undergraduate Overload Charge
- i. University Grade Appeal Process
- j. Academic Affairs Appeal Process

V. Announcements:

- a. The UAAC meeting in March will be for voting on academic policies that will be in the catalog and effective in the fall.
- b. Work to identify timeline and general operations and deadlines.

The next UAAC Sub-Committee Meeting is March 14, 2024.